

## CALL ANSWER

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### Getting Started

#### When getting started for the first time:

From your home, press \*98,  
Enter the default PIN (your ten digit phone #, i.e. 705-555-1234)  
Step 1 - Enter a New PIN\*  
Step 2 - Record your greeting  
Step 3 - Record your name

\*You must choose a PIN between 4 to 20 digits

#### Retrieving messages from home

Press \*98. When prompted, enter your PIN.

#### Retrieving messages when you're away from home

Dial your telephone number and press \* when you hear your greeting. Enter your PIN and press #

#### Greetings

To change your greetings, login into your call answer. Once logged in, press 3 and follow the voice prompts.

#### Mailbox settings

To change your mailbox settings, login into your call answer. Once logged in, press 4 and follow the voice prompts.

### Quick reference

1 Skip Back*	2 <sup>abc</sup> Pause*	3 <sup>def</sup> Skip Ahead*
4 <sup>ghi</sup> Replay	5 <sup>jkl</sup> Date/Time	6 <sup>mno</sup> Forward
7 <sup>prs</sup> Erase	8 <sup>tuv</sup> Reply	9 <sup>wxy</sup> Save
* Cancel	0 Help	# Skip

\*While listening to a message